



**Notice of a public meeting of  
Economic Development and Transport Policy and Scrutiny  
Committee**

- To:** Councillors Cuthbertson (Chair), D'Agorne (Vice-Chair), Cullwick, Gates, Looker, D Myers, K Myers and Warters
- Date:** Monday, 14 November 2016
- Time:** 5.30 pm
- Venue:** The King John Room (GO59) - West Offices

**AGENDA**

**1. Declarations of Interest**

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

**2. Minutes**

(Pages 1 - 8)

To approve and sign the minutes of the last meeting of the Economic & City Development Policy & Scrutiny Committee held on 7 September 2016.

**3. Public Participation**

It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is by **5:00pm on Friday 11 November 2016**.

To register please contact the Democracy Officer for the meeting, on the details at the foot of this agenda.

## **Filming, Recording or Webcasting Meetings**

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at:

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[http://www.york.gov.uk/download/downloads/id/11406/protocol\\_f\\_or\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809.pdf](http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf)

- 4. Make it York Update Report** (Pages 9 - 20)  
This report updates Members on the progress being made by Make it York (MIY).
- 5. Update Report on Universal Credit** (Pages 21 - 32)  
This report follows on from a report presented to the committee on 28 January 2015 and provides an update on the progress made by the Department for Work and Pensions since then to implement Universal Credit nationally.
- 6. Update Report on Major Projects in York** (Pages 33 - 64)  
This report provides Members with an overview and update on the major projects currently being progressed in the city. This includes major transport initiatives.
- 7. Work Plan 2016-17** (Pages 65 - 66)  
Members are asked to give consideration to the committee's work plan for 2016-17.

## 8. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – [jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

**This information can be provided in your own language.**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

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City of York Council

Committee Minutes

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Meeting	Economic Development and Transport Policy and Scrutiny Committee
Date	7 September 2016
Present	Councillors Cuthbertson (Chair), D'Agorne (Vice-Chair), Cullwick, Looker, D Myers, K Myers, Warters and Lisle (Substitute for Councillor Gates)
In attendance	Councillor Carr (item 4) Councillor Fenton
Apologies	Councillor Gates

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**15. Declarations of Interest**

Members were asked to declare any personal interests not included on the Register of Interests or any prejudicial or disclosable pecuniary interests that they might have in respect of the business on the agenda. No additional interests were declared.

**16. Minutes**

Resolved: That the minutes of the meeting of the Economic Development and Transport Policy and Scrutiny Committee meeting of 20 July 2016 and the Pre-Decision Calling In minutes of 18 May 2016 be approved as a correct record and then signed by the Chair.

**17. Public Participation**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

**18. Attendance of Executive Member for Housing and Safer Neighbourhoods**

The Executive Member for Housing and Safer Neighbourhoods had been invited to attend the meeting to outline his priorities and challenges for 2016-17.

Councillor Carr highlighted the following issues:

- The impact of the emerging Local Plan
- The Housing and Planning Act 2016 and its potential impact

Members questioned the Executive Member on the following issues:

- The Affordable Housing Policy and how this would be reflected in the Local Plan. The Executive Member stated that there had been no change to the Affordable Housing Policy. He gave details of some of the initiatives that the Government had put in place including Help to Buy and shared ownership arrangements. The Executive Member stated his commitment to encouraging home ownership and informed Members that the Council had made an application for grant support. The Executive Member stated that raising the finance for a deposit was often a key factor in deterring people from home ownership. Referring to the social housing owned by the Council, the Executive Member drew Members' attention to the changes in HRA and stated that consideration would need to be given to new ways of managing the estate, although consideration of this was still at a very early stage. In response to Members' comments, the Executive Member acknowledged that some residents preferred to rent rather than purchase their own property.
- In response to questions regarding higher value sales, the Executive Member stated that the Council was awaiting the detail of this Government policy before determining how best to respond.
- The efforts that were being made to address homelessness. The Executive Member stressed the importance of intervention strategies such as working with tenants to help them to access benefits, and negotiating with landlords in order to avoid, if possible, residents becoming homeless. The Executive Member confirmed that an emergency fund was available, although it was not inexhaustible.

- Housing need, including numbers on the waiting list for council owned housing.
- Housing density, including the fact that a number of apartments were being built in York which, although often attractive to older people who wished to “downsize”, were sometimes purchased by people moving to York from other parts of the country and hence did not necessarily release housing accommodation for local residents.
- The action that was being taken to reduce the number of rough sleepers. The Executive Member stated that, although there had been an increase in the number of rough sleepers, the numbers involved were very small and the warmer weather may have been a contributory factor. The Council operated a “No Second Night Out Policy” and accommodation was available for all the rough sleepers in the city. It was, however, acknowledged that some rough sleepers did not wish to use this facility or accept the help that was available, and they often reverted back to rough sleeping.
- Referring to the data on “additional homes provided”, it was suggested that as the figures included bed spaces in student accommodation it was not a true reflection of the additional homes that had been made available to York residents. The Executive Member stated that he believed that the private halls of residents that were being built would have a positive impact and address some of the concerns that had been raised regarding HMOs. Students made a valued contribution to the city and its reputation.

The Chair suggested that it would be helpful if the Executive Member provided information on the “average void period” when he next met with the committee.

Councillor Carr was thanked for his report and for his attendance at the meeting.

Resolved: That the report be noted.

Reason: To ensure that the committee is kept updated on the Executive Member’s priorities and challenges.

**19. Attendance of York Business Improvement District (BID) Manager**

Mr Andrew Lowson, Executive Director of the York Business Improvement District (BID), had been invited to attend the meeting to discuss the work of the BID team.

An update was given on the following issues:

- The membership of the Interim Board
- Levy collection
- The work that was taking place to implement the plan and the areas of focus. Details were given of projects that had been put in place including the York Greeters Scheme, Street Cleansing Teams and BID Rangers. Members were informed that it was also intended to use some of the BID funding on festive lights.
- The small grant scheme that was in place to support ideas put forward by businesses.

Members suggested that when the Executive Director of the BID next met with the Committee, it would be helpful to receive information on the following issues:

- Clarification as to whether the street cleansing that was carried out by the BID Team overlapped with the work of the CYC street cleansing team.
- The democratic arrangements for the BID Board, including the voting arrangements.
- Any provision that had been made to ensure that signposting was in place to indicate the location of small independent businesses.
- Any action that was being taken to address the issue of street begging and chugging.
- A breakdown of costs in respect of the BID Rangers and the plans for them to have powers of enforcement.
- Any plans for improvements to flower beds and floral displays.
- Any plans to address the issue of litter within the BID, including the provision of recycling bins in the city centre.
- The relationship between the BID and Make it York in terms of planning for festivals and events.

The Executive Director was thanked for his attendance at the meeting.



Resolved: That the update on the work of the BID team be noted.

Reason: To ensure that the committee is kept updated on progress.

**20. Protection of Grass Verges Scrutiny Review - Draft Final Report**

Members considered a report which presented the information gathered in support of the Protection of Grass Verges Scrutiny Review, together with the review conclusions and draft recommendations. Councillor Fenton, Chair of the Task Group, was in attendance and went through the key issues in the report.

Members were asked to consider what additional work, if any, was needed to conclude the review, and to consider the draft recommendations detailed in paragraphs 83-85 of the report, prior to the report being presented to the Executive.

Members discussed the arrangements by which the Committee would wish to monitor the implementation of the recommendations, subject to these being approved by the Executive. They agreed that it would be appropriate for the committee to receive the first update in six months time. Members also agreed that it would be helpful for the recommendations to be brought to the attention of the Local Plan Working Group and the Planning Committees.

Thanks were expressed to the members of the Task Group for the work that they had carried out.

Resolved: (i) That the report be agreed and presented to the Executive for consideration.

(ii) That an update on the implementation of the recommendations be presented to the committee in six months time.

Reason: To conclude the work of this review in line with scrutiny procedures and protocols.

**21. 2016/17 Finance and Performance Monitor 1 Report**

Members considered a report which provided details of the 2016/17 forecast outturn position for both finance and performance across services within City and Environmental Services Directorate. The paper incorporated data to June 2016, as reported to the Executive on 25 August 2016.

Members were informed that there had been a significant improvement in the income generated from Marygate car park. The main shortfall in parking income was now related to St George's Field where an area of the car park was being used by the Environment Agency as part of the works undertaken in respect of the Foss barrier. Negotiations were ongoing regarding compensation for the loss of income.

Members questioned officers on a number of the indicators detailed in Annex 1 of the report. In response to a question from a Member, officers agreed to circulate information regarding the appointment of specialist advisors for the York Central Project.<sup>1</sup>

Resolved: That the report be noted.

Reason: To ensure that Members are kept updated on the latest finance and performance position of services within the committee's remit.

Action Required

1. Provide information for circulation to the committee

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**22. Impact of the Arts and Culture Sectors on the Economy of York - Update Report**

Members considered a report that provided initial information and the draft remit proposed by the Task Group set up to examine the Impact of the Arts and Culture Sectors on the Economy of York.

Councillor Looker, Chair of the Task Group, updated Members on the discussions that had taken place at the first meeting of the Task Group and drew Members' attention to the draft remit.

Resolved: That the draft remit, as detailed in paragraph 4 of the report, be approved.

Reason: To enable the Task Group to proceed with work on the agreed scrutiny review.

**23. Feasibility Report into Delivering Modal Shift to Sustainable Forms of Transport**

Members considered a report which suggested ways in which the committee could examine strategies to deliver a modal shift to sustainable travel to minimise congestion and the effects of pollution in the city. Members were asked to consider whether there would be added value in undertaking a scrutiny review on this topic.

Councillor D'Agorne explained the reasons why he had submitted this topic registration form and explained that he believed that a review at this stage would be timely in view of the work on the Local Plan. Members noted the suggestions put forward by officers as to ways in which a review could contribute to the work that was already taking place.

The Chair informed Members that he had spoken with Professor Tony May, who had considerable expertise in this area. He had suggested that Members may find it useful to attend a seminar which he would be delivering on this issue or for a similar presentation to be made to Members.

Members agreed that, to avoid duplicating work that was already taking place, a decision as to whether or not to proceed with a scrutiny review on Delivering Modal Shift, should be deferred to enable time to explore what issues may emerge from One Planet York over forthcoming months.

Resolved: That the decision as to whether or not to proceed with a scrutiny review on Delivering Modal Shift, and the remit of any such review, be deferred.

Reason: In recognition of the committee's current workload and to allow further consideration as to whether a review could usefully contribute to the work that was taking place on delivering modal shift.

**24. Work Plan 2016-17**

Members gave consideration to the committee's work plan for 2016-17.

Resolved: That the work plan be approved subject to the following additions:

- Implementation of recommendations arising from the Grass Verges Scrutiny Review (updates to be presented on a six-monthly basis)
- Further consideration as to whether to proceed with a scrutiny review on Delivering Modal Shift to Sustainable Forms of Transport

Reason: To ensure that the committee has a planned programme of work in place.

Councillor Cuthbertson, Chair

[The meeting started at 5.30 pm and finished at 7.40 pm].



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**Economic Development & Transport Policy & Scrutiny Committee****14 November 2016**

Report of the Managing Director of Make It York

**Make It York Update Report****Summary**

1. This report is to update members of the Economic Development & Transport Policy & Scrutiny Committee (EDAT) on the progress being made by Make it York (MIY).

**Background**

2. In May 2016 the Committee received a report from the Managing Director of Make It York which provided an update on the progress of MIY in its first year of operation. Members congratulated MIY on the progress it had made in the first year and asked for a further update report in six months' time.
3. Since May 2016 City of York Council (CYC) has introduced a new Service Level Agreement (SLA), which has only recently been signed off. MIY is waiting to hear what new governance and reporting arrangements are to be put in place following the cessation of the previous Shareholder Group.

**Progress**

4. Activity since May 2016 has focussed on nine key areas:
  - i. Producing an innovative student guide and phone app in partnership with York St John University ("100 things to do in York before you graduate").
  - ii. Launching the inaugural 'Food and drink' conference to support this important and growing sector for York.

- iii. Putting on the Illuminating York Festival 2016.
  - iv. Making significant changes to the Shambles market, notably a significant investment in the new Shambles food court area.
  - v. Taking over the organisation and responsibility for Venturefest Yorkshire, a large business event all around innovation and entrepreneurship. It takes place on November the 16<sup>th</sup> at York Racecourse.
  - vi. Preparing for a five-week programme of Christmas activity in York, commencing on November the 17<sup>th</sup>.
  - vii. Launching the new York Culture Awards which culminates in a final event on December the 1<sup>st</sup>.
  - viii. Supporting the new Guild of Media Arts and the creation of a big, new international media arts festival (The Mediale) planned in for the autumn of 2018.
  - ix. Producing the 2017 York Visitor Guide ready for distribution in January.
5. Other work has taken place and this is detailed in Annex 1 with specific reference to the new Service level Agreement.
  6. MIY continues to act in a responsible way with regard to financial matters. The organisation is currently trading on budget and every effort will be made to hit the target for the company signed off in March. A new head of finance is currently being recruited which will add further financial scrutiny to the business..

### **Options**

7. This report is for information only and there are no options to consider.

### **Council Plan**

8. This report relates to a prosperous City for All element of the Council Plan 2015-19.

## Implications

9. There are no implications to consider relating to:

- **Financial**
- **Human Resources (HR)**
- **Equalities**
- **Legal**
- **Crime and Disorder**
- **Information Technology (IT)**
- **Property**
- **Other**

## Risk Management

10. This report is for information only and there are no risks to consider.

## Recommendation

11. That Members note and comment upon the information provided in this report and its annex.

Reason: To ensure Members are aware of the progress of Make It York

## Contact Details

### Author:

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Scrutiny Officer

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### Chief Officer Responsible for the report:

Steve Brown

Managing Director,

Make it York

Report Approved  Date 31/10/2016

**Wards Affected:**

All

**For further information please contact the author of the report**

### **Annexes**

Annex 1 – MIY Update on Activity

### **Abbreviations**

CYC – City of York Council

EDAT – Economic Development & Transport policy & Scrutiny Committee

MIY – Make It York

SLA – Service Level Agreement



SLA ACTIVITY	MIY UPDATE ON ACTIVITY TO DATE (April to October 2016)
<b>High value jobs growth initiatives</b>	
<b>WORK WITH EXPANDING BUSINESSES TO BE ANCHOR TENANTS ON KEY SITES</b>	<ul style="list-style-type: none"> <li>• Over the six months (Apr – Sept), Make It York received 140 commercial premises enquiries. Recent enquiries have spanned sectors including financial and professional services, creative and digital, retail, manufacturing, and biotechnology.</li> <li>• MIY have worked with several key indigenous businesses to support longer term expansion plans</li> <li>• MIY attended MIPIM UK in October alongside the Leeds City Region LEP, promoting key inward investment and development opportunities.</li> </ul>
<b>HOLD KEY ACCOUNTS WITH 100 HIGH VALUE COMPANIES</b>	<ul style="list-style-type: none"> <li>• Make It York has identified over 100 businesses across a range of key sectors as the basis for a ‘key account management’ relationship. Regular meetings are taking place and these will inform regular business insight reports going forward.</li> </ul>
<b>DELIVER IMPROVED WEB + DIGITAL MARKETING OF THE CITY TO A BUSINESS AUDIENCE</b>	<ul style="list-style-type: none"> <li>• A new ‘Invest in York’ website has been launched as part of the Make It York website</li> <li>• A new soft landing package and guide to living in York have been developed. These offer easy access to tailored professional, legal, recruitment and accountancy support alongside interim easy terms property offers, and provide useful information to help relocating staff find the information they need to settle in quickly.</li> <li>• Twitter and LinkedIn are being proactively used to target business messages. @York_Means_Biz twitter handle is being used as the primary business feed and now has 2,790 followers.</li> </ul>

	<ul style="list-style-type: none"> <li>• MIY continue to deliver York Business Hour online and as a podcast.</li> </ul>
<b>TARGET INWARD INVESTMENT THROUGH SENIOR ADVOCATES AND INTERMEDIARIES</b>	<ul style="list-style-type: none"> <li>• An ambassador’s programme is due to launch in November/December. The programme will recruit and furnish influential business people in the city with the latest information and marketing collateral, to enable them to consistently sell the city to prospective investors as part of their national and international business.</li> <li>• A strong relationship is being built with the National Agri-Food Innovation Campus on the edge of York, supporting them to attract new sector-specific businesses to the site.</li> <li>• Work has begun, in conjunction with Leeds City Region LEP, to promote the strong investment proposition within financial technologies. The ‘Fintech Triangle’ – Leeds, Harrogate, York- will be developed and promoted collectively through upcoming campaigns and events.</li> <li>• Make It York has helped facilitate visits from Department for International Trade overseas leads for the Digital Software and IT, and Agri/Biotechnology sectors and overseas business delegations for both Biotechnology and Digital and IT technologies.</li> <li>• York’s proposition has been promoted to international audiences at several sector specific business events including events in Industrial Biotechnology, Biorenewables and Insurance.</li> <li>• Working with local partners, and with the Leeds City Region China Business Club, MIY has hosted several delegations of senior business people from China and is supporting the Lord Mayors Visit to China in November.</li> </ul>

<b>BROKERAGE TO PRIVATE SECTOR/REGIONAL BUSINESS SUPPORT AND FUNDING OPPORTUNITIES</b>	<ul style="list-style-type: none"> <li>• Over the first six months of this year, nearly 250 businesses have been assisted across a range of sectors to access growth support and advice. Support has been wide ranging, including access to finance, skills and recruitment support, start up advice and property search.</li> <li>• Over the same period, MIY has helped businesses to secure investment finance of over £400,000.</li> <li>• Make It York also continues to deliver targeted business masterclasses. Over the last 6 months, MIY has delivered 9 masterclass events in conjunction with local service providers, attended by over 200 delegates.</li> <li>• York Business Week will take place in the week commencing 14 November 2016. At the time of writing there are over 30 events registered, with more being added all the time. MIY is hosting 3 events during Business Week and is working closely with the York Business Week CIC to develop content and promote activity.</li> </ul>
<b>Initiatives making a fresh statement of cultural and visual identity</b>	
<b>CREATIVE MARKETING + PR TO CHANGE PERCEPTION OF CITY</b>	<ul style="list-style-type: none"> <li>• MIY has supported the Great Yorkshire Fringe, ASFF and organised this year's Illuminating York Festival.</li> <li>• Aiming to take place in Autumn 2018, and every two years thereafter, plans for the inaugural 'Mediale' festival are being developed by the newly appointed Creative Director Tom Higham. A major funding application will shortly be going into the Arts Council.</li> </ul>
<b>Initiatives bringing people and businesses together in creative low-cost ways</b>	
<b>ENABLE SUSTAINABLE</b>	<ul style="list-style-type: none"> <li>• The York Food and Drink Festival taster took place in early June and the main festival was held in September. An extended Great Yorkshire Fringe was held from</li> </ul>

<b>PRIVATE/VOLUNTARY SECTOR CULTURAL EVENTS + FESTIVALS</b>	<p>15-31 July. Both events were strongly supported by MIY.</p> <ul style="list-style-type: none"> <li>• MIY will once again be supporting the BAFTA qualifying ASFF in November. This year MIY is one of the main sponsors and will host the festival and ticket office within the VIC in the run up to and during the event.</li> </ul>
<b>DIRECTORS FORUMS AND/OR PRIVATE SECTOR LED SECTOR NETWORKS</b>	<ul style="list-style-type: none"> <li>• Considerable work has been undertaken over the last 6 months to develop this year's Venturefest Yorkshire event on 16th November at York Racecourse. This year's event will boast a packed programme of content to include keynote business speakers, workshops, seminars and exhibitors.</li> <li>• The first York Food and Drink Conference was held at the Park Inn on 28th September. Hosted by Chris Stott, KPMG's national sector lead for food and drink, with speakers including Food and Drink Federation, Harrogate Water Brands, Nestle and Morrison's, the event was attended by over 100 delegates.</li> <li>• Make It York has helped to facilitate the establishment of 'Agri-Food Yorkshire' - a newly formed network which brings together 14 of the region's food and farming networks.</li> <li>• Science City York has partnered with FERA Science Ltd to develop the SIAFS programme. The programme (launched in October) is aimed at encouraging investment and growth in the agri-food sector and will provide access to specialist support and grant funding to deliver business innovation.</li> <li>• Work is underway with the Rail related businesses in the city to identify how MIY can best support the sector.</li> <li>• Science City York has continued to engage strongly with Bioscience and Creative, Digital and IT Businesses. Several Directors Forum have taken place and a number of supplementary events have also been run to engage the business</li> </ul>

	<p>community including Dot York, Tech Scene York and Technology Digest. Collectively these events attracted over 350 delegates.</p> <ul style="list-style-type: none"> <li>• Make It York/Science City York has strategically partnered with the University of York to develop and deliver the Product and Process Innovation programme. PAPI is a small capital grants scheme that will provide financial support to regional SMEs, helping them to innovate through the development of new products and processes.</li> </ul>
<p><b>ROLLOUT OF BISHOPTHORPE ROAD MODEL</b></p>	<ul style="list-style-type: none"> <li>• Work is continuing to support a number of initiatives including Fossgate, Micklegate and Acomb.</li> <li>• MIY have now also started discussions with Haxby and Wigginton and with the Shambles traders to assess how we might help them establish their own groups.</li> </ul>
<p><b>Events, city centre and market management (funded by license agreements with City of York Council)</b></p>	
<p><b>MARKET MANAGEMENT</b></p>	<ul style="list-style-type: none"> <li>• Work has been ongoing to improve the shambles market environment and footfall.</li> <li>• A new weekly food zone, operating under the brand Taste York was launched in Shambles Market in July.</li> <li>• A review of the monthly Farmers Market was undertaken and The Farmers Market contract has now been awarded to Yorkshire Farmers Markets who will deliver a monthly Farmers Market in St Sampson's Square from February 2017.</li> <li>• The new Shambles Food Court was officially launched during illuminating York in October. This has been a considerable investment by MIY and is a big step forward in trying to change the perception of the market.</li> <li>• The first summer evening event 'Shambles Feast' was held in June. Further Street Feast events took place over the summer attracting up to 300 people each</li> </ul>

	<p>evening. The event will resume in the spring.</p>
<b>CITY CENTRE, EVENTS &amp; FESTIVALS MANAGEMENT</b>	<ul style="list-style-type: none"> <li>• Organised by MIY, Illuminating York took place October 26<sup>th</sup> to 29<sup>th</sup>. With one ticketed and 7 free installations around the city, the event was extremely well received. The feedback has been overwhelmingly positive.</li> <li>• The York Christmas Festival launches on 17 November with the opening night of the market and Tipi, first late night shopping night and switch on of the St Helen's Square Christmas Tree lights.</li> <li>• The market will be throughout Parliament Street, St Sampson's Square and Coppergate with hot food and mulled wine units throughout. There will be over 100 chalets with over 140 different traders taking part over the 5 weeks.</li> <li>• A 'Small Business Christmas' area has been developed at Judges Lodgings courtyard with 6 small chalets providing the opportunity for up to 30 small businesses from across York and North Yorkshire to showcase their products and promote small businesses and independent traders.</li> </ul>
<b>Visitor economy development in addition to the above initiatives (funded by other income streams and shareholder subsidy to move towards long term self-sufficiency)</b>	
<b>VISITOR ECONOMY PRODUCT DEVELOPMENT</b>	
<b>VISITOR INFORMATION &amp; MARKETING</b>	<ul style="list-style-type: none"> <li>• The 'Original City Adventure' campaign has continued to run throughout the summer with digital advertising campaigns across London and the South East and the North West.</li> <li>• The York video was launched at the Make It York annual review event on 13 May and has had over 150,000 known views to date across various channels.</li> </ul>

- MIY partnered with the Sunday Times in nationally distributing 570,000 copies of a newly commissioned A5 guide to York on 5 June.
- The student 'York 100 Challenge' campaign and York Selfie Trail have been launched encouraging students and visitors to explore and get the very most out of their time in the city.
- The 'York Christmas' marketing campaign to support the events and markets, shopping and attractions activities is being rolled out.
- MIY is working closely with Marketing Manchester and Manchester Airport on China activity, supporting Hainan Airlines new Manchester Beijing route, and delivering sales missions and on territory activity in and around Beijing.
- A new Chinese language guide has been printed and 35,000 copies are being distributed in key locations in China and the UK.
- Make It York met with all VisitBritain overseas reps at the recent VIBE event in London and will attend the VisitBritain organised China Sales Mission in November meeting with key operators already using and considering Britain and the North of England. MIY also attended the City Fair travel trade event in London and had individual meetings with 40 European tour operators.
- Visit York has hosted numerous Press Visits from across the globe. The Yorkie PR initiative has generated extensive coverage in 71 publications to date from local, regional, national and international publications and newspapers –securing coverage in France, Pakistan and South Africa and China.

<b>BUSINESS TOURISM</b>	<ul style="list-style-type: none"><li>• The VisitYork4 Meetings team continue to refocus activity on targeting high value association conferences aligned with key York business sectors. Both enquires and confirmations through VistYork4meetings continue to grow year on year.</li><li>• A revised conference guide detailing York's offer was published and widely distributed among conference and events professionals. A promotional video is in final edit and will soon be released to enhance our marketing collateral further.</li><li>• The VisitYork4Meetings team attended the Meetings Show at London Olympia on June 14-16 with 5 partners: The Grand Hotel, York Conferences, FERA, National Railway Museum and Virgin Trains. And the Square Meal Venues and Events show in London on 21/22 September with partners including Virgin Trains and The Royal York Hotel. The events generated well over 200 new leads.</li><li>• The Liberal Democrats have confirmed that York has been successful in its bid and they will once again hold their spring conference in York in 2017. The last event attracted over 2,000 delegates across the 3 day conference.</li></ul>
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**Economic Development & Transport Policy & Scrutiny Committee****14<sup>th</sup> November 2016**

Assistant Director Customer Service & Digital  
Customer & Corporate Services

**Update Report on Universal Credit:  
Universal Support - Local Delivery and the national roll-out****Summary**

1. The Economic Development & Transport Policy & Scrutiny Committee (EDAT) have in the past wished to consider whether the implementation of Universal Credit (UC) and particularly the way that residents will access it, is a topic for scrutiny. This briefing follows on from the paper of 28<sup>th</sup> January 2015 and provides an update on the progress made by the Department for Work and Pensions (DWP) since then to implement UC nationally.

**Background**

2. UC will replace and merge six<sup>1</sup> national working age benefits (known as legacy benefits) into a single payment. As noted in the earlier report there has been delays in implementation and these are continuing with full implementation (including existing case load) not expected until after 2022.
3. In February 2015 the DWP started an 'accelerated' national roll out programme to expand UC to all 700 Jobcentres by March 2016 (new claims for single jobseekers only). York implemented UC for new single working age customers in February 2015.

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<sup>1</sup>

The six benefits that will be replaced by UC for working age people are

- Income-based Jobseeker's Allowance (JSA) - not Contribution-based (CB)
- Income-related Employment and Support Allowance (ESA) - not Contribution based.
- Income Support
- Working Tax Credit
- Child Tax Credit
- Housing Benefit (HB)– this will be replaced by a Housing Credit within UC

4. On 24<sup>th</sup> of October 2016 York had only 648 UC claims and 172 Council Tax Support claims reflecting that the impact of introducing UC for single working age customers has been minimal locally.

### **Full Roll out of UC**

5. The DWP stated that, the full UC roll out for new claims remains on track to be delivered nationally by June 2018. York was initially advised that it should expect to implement the 'full' UC service sometime after March 2017. The DWP confirmed on 21<sup>st</sup> October 2016 that York should go live with a full service for all new claimants in July 2017. Harrogate, Richmondshire District Council and Ryedale implemented full UC in June 2016, with Craven and Hambleton due in October 2016.
6. Local authorities can expect to continue delivering new HB claims for pensioners beyond 2022.
7. Full Service means that all working age claimants, (not just single working age claimants), making a new claim for out-of-work benefits, will have to claim UC. In addition certain change of circumstances to existing claimants will 'trigger a new UC claim.' Annex A shows changes that will give rise to a claimant moving from HB to UC.

### **Digital by default**

8. The DWP's Digital Strategy 2012 aims to deliver high quality, accessible, intuitive and responsive digital services, whilst still making provision for claimants who are not able to use on-line services via existing face-to-face and phone channels, and through agreements with other organisations, such as local councils.
9. Customers can use tablets and smart phones to access the UC digital portal so they do not need access to a computer in accessing their UC account. The customers claim is maintained via the claimant's journal, where they can message their work coach, the service centre (about changes in their circumstances), and upload various documents e.g. CVs, and other work search information. Users will be able to make a claim, check details of payments, notify changes of circumstances and search for a job through a single account, making digital the primary channel for most working-age people to interact with the DWP.
10. This digital service is not yet fully rolled out even though existing customers must make their claim online. The DWP do not expect to fully implement this until October 2018 when the UC service will move into single service centres.

## Transfer of existing HB customers

11. Migration of all existing HB claims to UC was originally planned to be completed in 2021 but is now delayed until 2022. In the last report to EDAT the DWP plan was that UC would fully replace the legacy benefits by December 2017 with 93% of claimants transferred to UC by December 2019.
12. At the end of September 2016 York had 9,417 Housing Benefit (HB) customers. As highlighted in the table 1 below, of these 56% are of working age and the majority will be affected by the roll out of UC by 2022. It is still the intention of the DWP that tenants in certain 'specified' accommodation will be exempt from claiming help with their rent as part of their UC and will continue to receive HB (e.g. homeless, hostel tenants, and vulnerable people such as disabled or with mental health or other significant support needs). It is estimate that around 500 working age tenants in York could be in this category.

**Table 1**

HB caseload	9,417
Pension age (44%)	4,143
Working age (56%)	5,274
<i>less Exempt (est.)</i>	500
<b>Migrate by 2022</b>	<b>4,774</b>

13. Local authorities will continue to administer Council Tax Support (CTS) schemes - at the end of September 2016 York had 9,905 CTS customers. Customers can receive either HB or CTS or both. Post-UC implementation they can receive UC or CTS or both.
14. Councils will retain responsibility for awarding Discretionary Housing Payments (DHPs) for all eligible customers including those on UC.

## Resources

15. The council has seen year on year reductions in its benefit administration grant from the DWP since 2011 which has added revenue budget pressure on the council:
  - 2011/12    £1,106,910
  - 2012/13    £1,050,137
  - 2013/14    £986,733
  - 2014/15    £911,339 (£731,930 DWP / £179,409 CLG)<sup>2</sup>
  - 2015/16    £816,891 (£662,863 DWP / £154,028 CLG)
  - 2016/17    £704,346 (£532,558 DWP / £171,788 CLG)

<sup>2</sup> Grant source is split from 14/15 between DWP and CLG (Communities & Local Government) as DWP only have responsibility for HB with CTS falling to CLG.

16. The support grant will be more substantially reduced once UC is rolled out to all customers in York. A key pressure arising from this will be supporting the administration grant to ensure residents continue to benefit from the council's CTS scheme. At present all claims are assessed on the same claim form and with the same information. The council will need to maintain a similar level of resource after UC has been rolled out as before. The council's computer system and digital forms currently assesses both HB and CTS at the same time so removing HB saves little if any resource.
17. These changes give rise to a risk in relation to service resilience at a time when demand for support and advice is likely to increase.

### **Impact of Welfare Reforms**

18. The total reduction in welfare benefits to working adults in York since 2013 is £60 million or approximately £450 a year per working adult. Many families may be affected by more than one reform and the average cannot reflect the true reduction for individual families. As such residents under financial pressure are likely to rely more on the York Financial Assistance Scheme (YFAS), and discretionary housing payments.

### **'Universal Support – Local Delivery' (US-LD)**

19. When York implemented UC in February 2015 (single working age customers) the council signed up to providing support locally to residents claiming UC. The DWP called this 'Universal Support – Local Delivery'<sup>3</sup>.
20. There is no statutory requirement for councils to help support the delivery of UC but it is in both their residents and their own interests to do so. From a CYC perspective it complements the council's anti-poverty and Financial Inclusion Strategy objectives.
21. Support is provided with:
  - Access to digital support – making the UC claim and maintaining it on-line.

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<sup>3</sup> <https://www.gov.uk/government/publications/universal-support-delivered-locally-information-for-local-authorities/universal-support-delivered-locally-information-for-local-authorities>

- Personal budgeting support initiatives (money advice by helping claimants to obtain bank accounts, debt advice and Alternative Payment Arrangements (normally to landlords) for those who are not able to manage financially).
  - Support to the UC service centre on housing issues.
  - Administering local council tax support claims manually.
22. The DWP estimated that 1,984 York residents would make a claim for UC in the 14 months to March 2016 and that just over 10% (226 or 16 per month on average) would need help with on-line supported access and personal budgeting support. They also estimated that 283 would be entitled to CTS and that around 400 cases would require the UC Service Centre to contact CYC to get support for issues about eligible rent. Based on DWP estimates of activity the funding provided to York for 15/16 was £49,927.
23. Following the first full year of operation UC activity was not as great as predicted by the DWP. As an example, the DWP estimated that 85 residents would need a basic level of Personal Budgeting Support with an additional 28 needing more intensive help. The council initiated the process to provide basic PBS advice to 61 residents referred to them by the DWP. Of these referrals 48 referrals lapsed with residents not completing the process. CAB agreed they would help the more complex cases but none have needed to be referred. The basis on which funding for 2016/17 has been estimated has changed so much that direct comparison to 2015/16 funding is not possible. Funding of £18,977 for 2016/17 has been granted for 9 months until December 2016, which would equate to £25,303 per annum. The DWP will not be providing York with new funding estimates for UC activity until closer to our full implementation.
24. The experience of Harrogate in delivering a 'full' UC service is set out at Annex B.
25. The Benefits Service within Customer Services has engaged with other council departments, Explore centres, partners and interested organisations to look at identifying vulnerable groups, and to help them with digital claims, financial inclusion, and work readiness. 'Advice York'<sup>4</sup> as a group of advisory services remains a key component in preparing

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<sup>4</sup> A network of advice providers in York offering free, independent, impartial, confidential legal advice in areas of social welfare: <http://www.adviceyork.org.uk/>

for the implementation of the 'full' UC service. The council is developing a local working group made up of York based partners with an interest in coming together to support and troubleshoot the implementation of full UC. Explore centres are pivotal to providing help and advice in communities and relationships like these will need to be developed further as UC is rolled out.

26. The council's Housing Services play a key role in supporting both its tenants and the organisation as a whole in respect of UC and the broader financial inclusion agenda. A total of 4,562 or 61% of the council's 7,846 tenants receive HB.

### **Risks & Issues**

27. There are no immediate risks and issues in respect of UC. There are broader risks to residents arising from the reduction in welfare support highlighted at paragraph 20. These broader risks are managed through the council's Financial Inclusion Steering Group which has representation from elected members, relevant council services and Partners including CAB and Advice York.

### **Recommendations**

28. That committee members:

- a) Note that US-LD was successfully implemented from February 2015;

Reason:

To acknowledge the support provided to early adopters of UC by the council and its partners.

- b) Agree to receive an updated report in late 2017 to assess how UC has been implemented in York and related implications

Reason:

To keep the committee informed about the roll out of universal credit in York

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**Report  
Approved**

**Date** 2/11/16

**Wards Affected:**

**All**

**For further information please contact the authors of the report**

**Background Papers:**

Economic & City Development Overview & Scrutiny Committee Report 25  
March 2014

Economic & City Development Overview & Scrutiny Committee Report  
January 2015

**Annexes:**

Annex A – Change of circumstances resulting in a customer moving to UC  
Annex B – Harrogate Case Study

**Abbreviations:**

CAB - Citizens Advice Bureau  
CLG - Communities & Local Government  
CTS - Council Tax Support  
CYC – City of York Council  
DHP - Discretionary Housing Payment  
DWP - Department for Work and Pensions  
EDAT – Economic Development & Transport Policy & Scrutiny Committee  
ESA – Employment Support Allowance  
HB - Housing Benefit  
HBC – Harrogate Borough Council  
IS – Income Support  
JSA – Jobseekers Allowance  
LWP - Local Welfare Provision  
LSSF – Local Support Service Framework  
PBS – Personal Budgetary Support  
UC - Universal Credit  
US-LD – Universal Support - Local Delivery  
WTC – Working Tax Credit  
YFAS – York Financial Assistance Scheme



# CHANGES IN CIRCUMSTANCE THAT WOULD TRIGGER A CLAIM TO UNIVERSAL CREDIT

Change in employment status	Change in family circumstances	Other
Move from out of work to in work over x hours (JSA or IS → WTC)	Household becomes responsible for a child for the first time. (New claim to CTC)	New/underlying entitlement to legacy benefit (Could potentially trigger a new claim to all benefits)
Move from working more than 16 hours to working less than 16 hours (WTC → JSA or IS)	Change of address in the relevant postcode area that requires a new claim to HB (New claim to HB)	Attending court/jury service (JSA → IS)
Move from out of work to sick (JSA or IS → ESA)	Out of work Lone Parent becomes couple parent (IS → JSA)	Ceased full time education (IS → JSA)
Move from sick to out of work (ESA → JSA or IS)	Out of work couple parent with child under 5 becomes lone parent (JSA → IS)	Remanded in custody (JSA → IS)
Move from sick to working more than 16 hours (ESA → WTC)	Partner leaving/joining household (Could potentially trigger a new claim to all benefits)	Income and/or capital goes over threshold (the threshold differs for each benefit)
Move from in work to reduces number of hours to sick (WTC → ESA)	Claimant is within 11 weeks of birth of child (JSA or ESA → maternity pay) – DN: maternity leave still counts as remunerative work	
Move from permitted work to permanent work or increase hours to above 16 (ESA → WTC)	Out of work Lone Parent's child reaches the age of 5 (IS → JSA)	
	Take on full time caring responsibilities (new claim to IS)	
	Claimant is no longer a full time carer (IS → JSA)	

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## Harrogate Experience of Full UC Service

1. Harrogate went live with new claims for UC from single people on 24 February 2014, taking on couples later that year and families with children in early 2015. They have been providing support under US-LD. Volumes have been lower than estimated but even so it is not running smoothly. Their experience is that all the nationally reported problems are happening to them. When they compare UC social tenants to HB social tenants, rent arrears are significantly higher. When they request direct landlord payments from the DWP the delays mean that tenants with issues such as addiction (that have led them to have more than 8 weeks rent arrears) continue to receive payments themselves. Housing providers have higher rent arrears and a disproportionate number are on UC. Information provided to them by the DWP via the data-hub is incomplete and delayed.
2. In 2015 the unemployment rate in Harrogate amongst economically active residents was 2.1% compared to 3.4% in York<sup>1</sup>. Although unemployment in York is higher than in Harrogate we do not expect a disproportionate impact from the introduction of the 'full' UC service.

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<sup>1</sup> Source Official labour market statistics NOMIS:  
<http://www.nomisweb.co.uk/reports/lmp/la/1946157115/report.aspx#tabeinact>

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## Economic Development and Transport Policy and Scrutiny Committee

14th November 2016

Report of the Corporate Director of Economy and Place

### Update Report on Major Projects in York

#### Summary

1. This report provides Members of the Economic Development and Transport Policy and Scrutiny Committee with an overview and update on the major projects currently being progressed in the city. This includes major transport initiatives.
2. Separate reports on major projects and individual transport schemes are presented to the Executive Members on a regular basis and to Executive where updates and approvals are required. The overall capital programme is monitored through the year with the latest report submitted to the April Executive Member Decision Session.
3. A summary report for each major project and transport initiative is provided in **Annex A**.

#### Strategic context

4. The major projects and transport initiatives are driven through the Council Plan, the Without Walls city strategy, the York economic strategy, the Local Plan and the Local Transport Plan (LTP).
5. The Without Walls city strategy and the Council Plan set the framework for the strategy for the City. The Council Plan specifically focuses on the council and its overarching strategic key objectives:
  - **a prosperous city for all** - where local businesses can thrive and residents have good quality jobs, housing and opportunities
  - **a focus on frontline services** - to ensure all residents, particularly the least advantaged, can access reliable services and community facilities
  - **a council that listens to residents** - to ensure it delivers the services they want and works in partnership with local communities

6. The Local Plan is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.
7. York Economic Strategy sets out a clear and achievable economic vision for York and focuses on eight essential objectives to address key challenges in the city:
  - deliver the York Central Enterprise Zone
  - deliver a Local Plan that supports a high value economy
  - take practical steps to develop and retain talent in the city
  - drive university and research-led business growth in key sectors
  - lobby for investment in key transport networks
  - use local business rate freedoms to drive high value growth
  - make a fresh loud statement on cultural and visual identity
  - bring people and businesses together in creative low-cost ways
8. The Local Transport Plan (LTP3) sets out the transport strategy for the city and the measures to be progressed in the short-term (2011-2015), medium-term (2015-2021) and long-term (2021 -2031), under the following strategic themes:
  - Provide Quality Alternatives (to the car).
  - Provide Strategic Links
  - Implement and Support Behavioural Change.
  - Tackle Transport Emissions.
  - Improve Public Streets and Spaces
9. The overarching transport principle for the city is to encourage more people to travel sustainably. There is also a focus on making the most of the existing infrastructure to maximise the capacity of the road network for all road users.
10. The purpose of the Major Projects and Transport Initiatives is to deliver on the strategic vision and within the frameworks contained within these documents.

## **Project management**

11. The City of York council has a complex and high value project portfolio and, as is appropriate with such a portfolio, how projects are managed is closely scrutinised by the Audit and Governance Committee and internal and external auditors. Due to the risks associated it is important that the projects are managed within a robust framework.
12. The “All about projects” framework has been adopted and is operated at City of York council. The framework designed around Treasury green book 5 case model (for developing business case) and is compatible with project management methodologies such as Prince2 and Agile.
13. The programme assurance group has been formed in order to provide assurance around project delivery. This group has sight of all project based activity in Directorates and includes input from support areas (e.g. finance, HR, ICT, Procurement, etc). The group is there to ensure that:
  - Projects are visible;
  - Risks, critical path are managed;
  - Progress is reported;
  - Resourcing is identified;
  - Interdependencies are identified;

## **Updates on Major Projects and Transport Initiatives**

14. The update report for the major projects and transport initiatives, relevant to this committee is included in **Annex A**. The reporting format is one that has been agreed with the Audit and Governance Committee and has been accepted as the standard highlight reporting format for major projects. It is designed to provide a consistent view of each item highlighting progress and identifying key risks and dependencies. More information on each individual project can be provided on request.

## **Consultation**

15. Not applicable as this item is for information only

## **Options**

16. Not applicable as this item is for information only

### **Council Priorities**

17. These transport initiatives accord with the Council's priorities relating to a Prosperous City for All by improving access and reducing journey times for residents, A Focus on Frontline Services such as the maintenance of traffic signal equipment and S Council That Listens to Residents through consultation on projects and initiatives.

### **Implications**

18. There are no financial, human resources, crime and disorder, information technology, property or other implications directly associated with this information only report.

### **Risk management**

19. Not applicable as this is an item for information only.

### **Recommendations**

20. That the Committee note the present position in relation to major projects in the city.

#### **Author:**

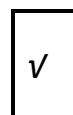
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#### **Chief Officer Responsible for the report:**

Neil Ferris  
Corporate Director of Economy and Place

Report  
Approved



**Date** 31/10/2016

**For further information please contact the author of the report  
Wards affected – ALL**

### **Annexes**

**Annex A – Major projects summary report**



## **Annex A – Update of Major Projects**

Over the page is a summary of Major projects:

### **Please note before reviewing the “Large” project information:**

- The Summary of “Large” projects is still in development and is provided to inform the committee in performing its role of **risk and assurance of the project management approach**.
- Projects are in the process of being assessed (using the Project assessment matrix (presented to the A&G committee in May 2016). Any project that achieves a score of 106 or more out of 160 qualifies as a “Large” project and is included in this list as a “Large” project.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- Further information on projects can be provided to the committee on request or the committee can request that a relevant scrutiny committee to do a more detailed review.
- The status (RAG – Red, Amber or Green) is provided to give an overview of any significant risks and provide assurance as to how individual projects are being managed. An explanation as to what the status means is included in the July 2016 Projects update to Audit and Governance.

<b>Large projects summary</b>	<b>Previous period (RAG)</b>	<b>This period (RAG)</b>	<b>Direction of travel</b>
Local Plan	Amber	Amber	Same
York Central	Amber	Amber	Same
Southern Gateway	Amber	Amber	Same
The Guildhall	Amber	Green	Better
Digital services (CRM)	Amber	Amber	Same
Outer Ring Road (A1237)		Red	
A19 pinch point		Amber	
York Central Access		Amber	

**Detailed updates**

<b>Project title</b>	Local plan
<p data-bbox="193 338 1477 383"><b>Description</b></p> <p data-bbox="193 383 1477 680">The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p data-bbox="193 725 1477 936">The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p data-bbox="193 981 1477 1191">In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p data-bbox="193 1236 1477 1447">The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>	

**Current status****AMBER**

The Local Plan was reported to the Local Plan Working Group and Executive in July. The purpose of the reports was to ask Members to approve the publication of a document entitled 'Local Plan – Preferred Sites 2016' for consultation. It draws on the previous stages of consultation and technical work undertaken to support the plan. Its purpose is to allow the public and other interested parties to comment on additional work relating to housing and employment land need and supply.

In addition to the 'Local Plan – Preferred Sites 2016' several technical documents will also be made available during the proposed consultation. These were attached as annexes to the reports and comprise:

- Strategic Housing Market Assessment (2016)
- Employment Land Review (2016)
- Windfall Analysis Technical Paper (2016)
- Sustainability Appraisal

Following approval of Executive, consultation took place starting in July through to 12<sup>th</sup> September and is now complete. This has included exhibitions, drop in sessions, attendance and dialogue with stakeholders.

Those representations made will be taken into consideration in drafting the next stage of the plan, the publication draft. This will be reported to Members November / December 2016.

**Future outlook**

Following the report detailed above it is anticipated that significant progress will be made toward the submission of the Local Plan to the Secretary of State as per the timescales set out in the Local Development Scheme.

**Key risks**

<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Unable to steer, promote or restrict development across its administrative area	Work to approve LDS continuing to develop a strong evidence base.	19	18
The potential damage to the Council's image and reputation if a development plan is not adopted in an	Work to approve LDS continuing to develop a strong evidence base.	19	18

appropriate timeframe			
Risks arising from failure to comply with the laws and regulations relating to Planning and the SA and Strategic Environmental Assessment processes and not exercising local control of developments, increased potential to lose appeals on sites which may not be the Council's preferred development options	Procure appropriate legal and technical advice to evaluate risk as the plan progresses.	19	18
Financial risk associated with the Council's ability to utilize planning gain and deliver strategic infrastructure	Develop Local Plan policies linked to planning gain, undertake viability and deliverability work and progress CIL.	19	18
The Government has stated its intention to remove the New Homes Bonus in the case of an authority that has not submitted its Local Plan by early 2017.	Work to approve LDS continuing to develop a strong evidence base.	19	18
<b>Reports to</b>	Executive, Local Plan Working Group		
<b>Exec member</b>	Cllr. Ian Gillies is Executive Member Cllr. David Carr and Cllr. Keith Aspden are responsible for leading the process. Cllr Nigel Ayre chairs LPWG		
<b>Director responsible</b>	Neil Ferris – Director of City and Environment Services		
<b>Dependencies</b>	Deliverability of York Central		
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	Executive July 2015 <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4</a> Document <a href="http://democracy.york.gov.uk/documents/s98802/Report.pdf">http://democracy.york.gov.uk/documents/s98802/Report.pdf</a> Executive May 2016 City of York Local Plan – Preferred Sites Consultation		

	<p><a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4</a></p> <p>Document</p> <p><a href="http://democracy.york.gov.uk/documents/s106782/Final%20report%20for%20Executive%2022.06.16.pdf">http://democracy.york.gov.uk/documents/s106782/Final%20report%20for%20Executive%2022.06.16.pdf</a></p>
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<b>Project title</b>	York Central
<p><b>Description</b></p> <p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and the National Railway Museum. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes.</p>	
<p><b>Current status</b></p> <p><b>AMBER</b> – The project has gained significant momentum, however, there are still risks to delivery.</p> <ul style="list-style-type: none"> <li>- Progress continuing across a variety of workstreams</li> <li>- KPMG and Savills have undertaken workshops with all Partners to inform Partnership arrangements</li> <li>- Bids received following the procurement of Design and Technical advisers and undergoing evaluation</li> <li>- Ecological surveys have been undertaken and are continuing</li> <li>- Procurement of technical advisers via WYCA for feasibility study in relation to District Heat Network continues – bids being assessed</li> <li>- Completion of acquisition of third party land in Leeman Yard area of the site</li> <li>- Representations from the Partnership have been made as part of the local plan process</li> <li>- Negotiation of Unipart acquisition continues</li> <li>- Informal consultation with local resident groups undertaken</li> <li>- Access selection study being carried out to inform access options and strategy for consultation</li> </ul>	
<p><b>Future outlook</b></p> <ul style="list-style-type: none"> <li>- KPMG to advise on Governance arrangements due in October and financial modelling will then commence to inform how the Partnership could operate</li> <li>- Appointment of Design and Technical advisers at the end of September – further masterplanning and technical investigations to commence on appointment to inform future planning documents, strategy and access selection</li> <li>- Executive in November 2016 to seek approval for recommendations on future consultation for access selection and Unipart acquisition</li> </ul>	

District Heat Network capacity study to commence			
Key risks			
Risk (brief description/consequence )	Control/action	Gross	Net
Partnership with NR and NRM breaks down leading to failure to unlock site	Establish a senior level Board and formalise via a Memorandum of Understanding with development of the site delivered under the terms of a proposed partnership agreement.	23	23
Inability to attract finance/ investment in sufficient quantity at acceptable levels of risk and return	Early market testing, as well as market viability work, to confirm level of interest.	23	23
Failure to agree satisfactory repayment mechanism for partners	Engage specialist advisors to work on the financial model.	23	23
<b>Reports to</b>	Executive, Economic Development and Transport Policy and Scrutiny Committee, Project steering group		
<b>Exec member</b>	Lead Member Board:  Cllr. M. Cannon, Cllr. F. Derbyshire, Cllr. L. Kramm, Cllr. K. Myers, Cllr. A. Reid, Cllr. J. Hayes, Cllr. D. Levene		
<b>Director responsible</b>	Neil Ferris – Director of City and Environment Services		
<b>Dependencies</b>	Local Plan Policy, City Transport Policy		
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	Executive December 2015  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8844&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8844&amp;Ver=4</a>  Document  <a href="http://democracy.york.gov.uk/documents/s101740/York%20Central%20Exec%20December%202015%20Final.pdf">http://democracy.york.gov.uk/documents/s101740/York%20Central%20Exec%20December%202015%20Final.pdf</a>  Member update – May 2016  Executive July 2016		



	<p><a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p>Document</p> <p><a href="http://democracy.york.gov.uk/documents/s107107/York%20Central%20Exec%20July%202016%20final.pdf">http://democracy.york.gov.uk/documents/s107107/York%20Central%20Exec%20July%202016%20final.pdf</a></p>
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<b>Project title</b>	Southern Gateway
<p><b>Description</b></p> <p>City of York Council (CYC) are one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the "Southern Gateway" and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>	
<p><b>Current status</b></p> <p><b>AMBER</b></p> <p>Area of Opportunity policy has been written for the Southern Gateway to be included in the Local Plan for consultation in the autumn.</p> <p>Demolition works to 17-21 Piccadilly completed in September 2016 and ongoing work to secure meanwhile uses to give the site a temporary purpose in advance of any future development.</p> <p>A report will be taken to the Executive in October 2016 outlining options to dispose of the freehold of Stonebow House to allow its redevelopment to proceed.</p> <p>A report will be taken to Executive in November 2016 to dispose of a small area of land to English Heritage to allow the construction of a new visitors centre at Clifford Tower.</p> <p>Discussions are ongoing with adjoining property owners and developers to bring forward development of vacant sites.</p> <p>Delivery models are being explored to bring forward development proposals for the council's assets in the area.</p>	
<p><b>Future outlook</b></p> <p>Establish route to market for securing a JV partner for 17-21 Piccadilly and commence procurement.</p>	

Follow up Area of Opportunity with a SPD to set a planning brief for the area.

Take an overarching vision and timescale to the Executive in the autumn/winter.

Procure technical and design support for the project.

Explore options for a multi-storey car park on the site of Castle Mills and take decision regarding the demolition of existing poor quality buildings.

Agree a delivery model to develop the council's assets in the area.

### Key risks

<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Insufficient legal resources and internal experience in to support the establishment of a delivery model for the council's assets	Probable requirement to seek ongoing external advice and support	23	19
Land assets outside the council's control do not come forward to market, continuing to undermine the area and depress the council assets and income	Ongoing discussions with landowners and developer to facilitate development and understand the implications of the EU referendum on investor confidence. Establishing a planning framework to ensure coherent and high quality proposals when they do come forward	23	19
Failure to provide a realistic timeframe for potential development of council land assets may result in unnecessary expenditure and investment in the short term to keep them operational	Vision and timeframe for Southern Gateway to be established by the end of 2016	23	19
Lack of investment by the council could lead to missed commercial opportunities and returns, and delay or	Preparing business cases identifying the opportunities and returns available	19	19

reduce the quality of the wider project			
<b>Reports to</b>	Executive, Economic Development and Transport Policy and Scrutiny Committee, project board		
<b>Exec member</b>	Cllr Chris Steward and Cllr Ian Gillies		
<b>Director responsible</b>	Neil Ferris, Director of City and Environmental Services		
<b>Dependencies</b>	Local Plan Policy, City Transport Policy		
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	Executive October 2015 <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a> Document <a href="http://democracy.york.gov.uk/documents/s100456/Report.pdf">http://democracy.york.gov.uk/documents/s100456/Report.pdf</a>		

<b>Project title</b>	Guildhall
<p><b>Description</b></p> <p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>	
<p><b>Current status</b></p> <p><b>GREEN</b></p> <ul style="list-style-type: none"> <li>- Following Exec approval to proceed to detail design and planning / LBC apps on 14 July project has remained on track</li> <li>- Planning and LBC apps now live (due to be considered at Nov Planning Committee)</li> <li>- Design team workshops on procurement / early contractor involvement completed to date (Sept 2016) a further risk management / Value engineering workshop diaried for 28 Sept.</li> <li>- Marketing of Restaurant unit commissioned</li> <li>- Further market engagement with potential office operators underway</li> <li>- Early consideration of contractor procurement and contract form underway</li> <li>- Further engagement with neighbours undertaken and procurement of party wall agent to secure neighbour licences / agreements underway</li> </ul>	
<p><b>Future outlook</b></p> <ul style="list-style-type: none"> <li>- Design Team primed for Oct appointment to deliver stage 4 Design by Christmas</li> </ul>	

<ul style="list-style-type: none"> <li>• Planning and Listed Building Consent applications</li> <li>• RIBA design stage 4 inception workshops</li> <li>• Marketing of Restaurant unit 2016</li> <li>• Planning and Listed Building Consent approvals</li> <li>• Agreement to lease restaurant</li> <li>• RIBA stage 4 designers reports and cost plan</li> <li>• Executive report</li> <li>• Full Council budget report</li> <li>• Construction contract procurement PQQ 2017</li> <li>• Construction contract procurement ITT 2017</li> <li>• Possible enabling works 2017</li> <li>• Potential start of construction works</li> <li>• Construction period 15 months to</li> </ul>	<p>Aug 2016 Sept 2016 Aug – Oct Nov 2016 Dec 2016 Jan 2017 Feb 2017 Feb 2017 Oct 16-Jan Feb – Apr Mar – Apr July - 2017 Oct 2018</p>
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### Key risks

From project risk register

<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Project costs  Capital cost – the current cost estimate is in excess of the original project budget this will be kept under constant review by the project	Project team are aware of this issue and the detail design stage will have rigorous cost control and value engineering processes built in.		
Lease income – the project financing requires income to fund the repayment of borrowing costs to net against the project costs – and to underwrite council borrowing	The marketing of the restaurant unit and the procurement of an operating partner for the service office will mitigate this risk	24	20
Failure to secure planning / LBC statutory consents	Pre-application engagement has been ongoing with planning / conservation / Historic England to develop the	18	6

	scheme		
Further deterioration of complex	Mitigation possible for security / some remedial measures – but underlying structural defects remain	22	17
<b>Reports to</b>	Executive, CSMC, project board		
<b>Exec member</b>	<b>Portfolio of the Executive Member for Finance and Performance</b> Chris Steward		
<b>Director responsible</b>	Ian Floyd Director of Customers and Business Support Services		
<b>Dependencies</b>			
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive October 2015  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a>  Scrutiny – 13 June 2016  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4</a>  Exec – 14 July 2016  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p>Planning application links</p> <p>16/01971/FULM   Alterations and refurbishment of Guildhall complex to create conference rooms, meeting rooms and offices, refurbishment and part rebuild of existing south range to provide cafe and ancillary accommodation, and erection of extension on north side of complex to form restaurant and office accommodation   The Guildhall Coney Street York YO1 9QN</p> <p><a href="https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5KESJMZK00">https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5KESJMZK00</a></p> <p>16/01972/LBC   Alterations and refurbishment of Guildhall complex to create conference rooms, meeting rooms and offices, refurbishment and part rebuild of existing south range to provide cafe and ancillary accommodation, and erection of extension on north side of complex to form restaurant and office accommodation   The Guildhall Coney Street York YO1 9QN</p>		

	<a href="https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5LDSJMZL00">https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5LDSJMZL00</a>
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<b>Project title</b>	Digital Services (CRM)		
<b>Description</b>	<p>This project replaces our existing system (Lagan) with a new system (Oracle Right Now.) This will provide much increased alignment with the website and a “My Account” style function, social media consolidation and proactive management and integration across a number of back office systems facilitating automation, work allocation and monitoring.</p>		
<b>Current status</b>	<p><b>AMBER</b></p> <p>Release 1 for Revenues and Benefits went live on the 25<sup>th</sup> July and 12<sup>th</sup> September respectively. This means that residents can now easily notify the council of a move in, move out, move within, set up or change a direct debit, apply for single person discount and to request a copy of their bill. To date we have processed over 4500 GovTech forms at 80% automation to update our Council Tax database and of these 60% required no manual intervention or reprocessing. Also launched a new service for Letting Agents / Landlords to notify the council of any changes in tenancy. CYC (via GovTech) can now also automatically process DWP claims for housing benefit and council tax support.</p> <p>The base functionality within MyAccount is now in test and full end-to-end testing is beginning 20<sup>th</sup> September along with the 9 processes for Waste, Highways and Public Realm.</p> <p>We continue to work with suppliers and we are now defining the detailed plan for Release 3, in line with the phased approach for the project.</p> <p>The Privacy Impact Assessment has been drafted and is at review stage.</p>		
<b>Future outlook</b>	<p>The completion of Release 2 with My Account, whilst continued planning and development for releases 3 to 4.</p>		
<b>Key risks</b>			
<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Solution does not meet requirements in terms of fully automated end to end processes within project	<b>Controls</b> - Engage with all business areas - stakeholders through a business readiness	23	23

timescales so the Service is not ready to implement solution.	assessment <b>Actions</b> - Business readiness assessments and VSM to be completed by end of Sept		
Unable to configure system once transferred to the council. This would mean that there would be a failure to ensure system is maintained effectively And that the recovery from system problems is delayed	<b>Controls:</b> Work with Connection point on the skills transfer and ensure all staff involved in future support are fully skilled up Ongoing face to face dialogue with services <b>Actions</b> CPT to complete knowledge transfer including training material Processes (outside of Release 2) passed to configurers whilst CPT are still on-site Schedule Oracle training course (5 day)	17	12
Service not ready to implement solution due to a of robust business readiness assessments. This would impact the go-live	<b>Controls:</b> Ongoing face to face dialogue with services <b>Actions:</b> Complete Business Readiness Assessments	23	19
Solution does not meet requirements in terms of fully automated end to end processes within project timescales so the Service is not ready to implement solution.	<b>Controls</b> - Engage with all business areas - stakeholders through a business readiness assessment <b>Actions</b> - Business readiness assessments and VSM to be completed by end of Sept	23	23
<b>Reports to</b>	Digital Services Programme Board; Corporate Scrutiny and Management Board		

<b>Exec member</b>	Cllr. Chris Steward
<b>Director responsible</b>	Ian Floyd – Director of Customers and Business Support Services
<b>Dependencies</b>	CRM Lagan MDM -Clearcore Govtech Rev's and Ben's.
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	Corporate and Scrutiny Management Policy and Scrutiny Committee 9th May 2016 City of York Digital Inclusion  <a href="http://democracy.york.gov.uk/documents/s105678/City%20of%20York%20Digital%20Inclusion.pdf">http://democracy.york.gov.uk/documents/s105678/City%20of%20York%20Digital%20Inclusion.pdf</a>

<b>Project title</b>	Outer Ring Road (A1237)		
<b>Description</b>	<p>This project increases the capacity of 7 roundabouts on the ring road to reduce orbital and radial journey times. Upgrades would be to a similar standard to the A59 and A19 roundabouts with 3 lane approaches and 2 lane exits on the A1237. The enhancements will be designed to accommodate future dualling where possible.</p>		
<b>Current status</b>	<p><b>RED</b></p> <p>Outline designs for the roundabout upgrades were prepared in 2015 and Gateway 1 approval was received from the West Yorkshire Combined Authority subject to City of York Council joining the West Yorkshire Transport Fund. The work was suspended at the end of 2015 as commencement of the next phases (public consultation and land acquisition) was dependent on the availability of a funding source for delivery. The potential use of the West Yorkshire Transport Fund to provide the necessary funding for the construction of the roundabout upgrades is due to be discussed at the Executive on 24 November.</p>		
<b>Future outlook</b>	<p>If access to the WYTF was confirmed in this financial year then a project delivery team could be rapidly established and construction could potentially commence in 2018/19. It is anticipated that all of the roundabouts could be completed by 2021/22 depending on the availability of land and receipt of planning consent where required.</p>		
<b>Key risks</b>			
<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Funding not available/ Next phase of project can not progress until funding is confirmed	Obtain funding – Access to WYTF to be discussed at 24 November Executive.	23	18
Planning consent not granted/ The most complex roundabouts can not progress	Ensure necessary preparatory survey and consultation work is undertaken	23	18
Land not available/ project can not be progressed	Ensure the necessary land acquisition and CPO	19	13

without the necessary land outside of the public highway boundary.	processes are progressed		
<b>Reports to</b>	Transport board		
<b>Exec member</b>	Cllr. Ian Gillies		
<b>Director responsible</b>	Neil Ferris		
<b>Dependencies</b>	LTP3, Local plan		
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	West Yorkshire Transport Fund – 24 November 2016		

<b>Project title</b>	A19 pinch point		
<b>Description</b>	<p>The A64/A19 junction inbound phase of the project was completed last year. Schemes to improve the reliability and reduce the outbound journey times are currently being developed.</p>		
<b>Current status</b>	<p><b>AMBER</b></p> <p>Potential options for delivering outbound journey time savings are being developed including changes to the traffic signals at the A64/A19 junction and the Wheldrake Lane/A19 junction at Crockey Hill. Following initial surveys and outline design consultation a report will be presented to the Executive Member for a decision on progression.</p>		
<b>Future outlook</b>	<p>Subject to a decision to proceed it is anticipated that the scheme could commence in 2017/18.</p>		
<b>Key risks</b>			
<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Discovery of protected species hinders delivery (layout, timing and cost)	Undertake surveys and obtain the necessary permissions.	20	15
Excessive utility diversions required leading to significantly increased costs	Obtain utility information and diversion costs at an early stage	20	15
<b>Reports to</b>	Transport board		
<b>Exec member</b>	Cllr. Ian Gillies		
<b>Director responsible</b>	Neil Ferris		
<b>Dependencies</b>	LTP3, Local plan		
<b>Link to paper if it has been to another member meeting (e.g.</b>	Scheme identified in the Transport Capital Programme reports submitted to the Executive Member for Transport and Planning Decision Sessions		

<b>executive, council, a scrutiny committee)</b>	
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<b>Project title</b>	York Central Access		
<b>Description</b>			
<p>The project delivers the key transport requirements of the York Central Project and comprises 2 main elements:</p> <p>Delivery of a new access route from the existing highway network into the York Central site and to the rear of the station.</p> <p>Delivery of a new transport interchange at the front of the station including the potential demolition of Queen Street Bridge.</p>			
<b>Current status</b>			
<b>AMBER</b>			
<p>Progression is currently dependent on the delivery of the overall York Central project and the availability of funding through the West Yorkshire Transport Fund. Gateway 1 approval for the funding has been obtained from West Yorkshire Combine Authority subject to City of York Council joining the fund.</p>			
<b>Future outlook</b>			
<p>Subject to the Council joining the WYTF and a decision on the preferred access route it is anticipated that work could commence in 2018/19. Papers on York Central Access options and the WYTF are planned to be submitted to the Executive on 24 November.</p>			
<b>Key risks</b>			
<b>Risk (brief description/consequence)</b>	<b>Control/action</b>	<b>Gross</b>	<b>Net</b>
Funding not available/Next phase of project can not progress until funding is confirmed	Obtain funding – Access to WYTF to be discussed at 24 November Executive.	23	15
Public consultation affects choice of access point and increases cost.	Ensure necessary preparatory survey and consultation work is undertaken at an early stage	20	15
Land not available / project can not be progressed without the necessary land	Approvals from landowners to be obtained through delivery partnership	20	18
Interface with Network Rail infrastructure delays scheme delivery	Gain necessary access approvals at an early stage once route is confirmed.	20	18



<b>Reports to</b>	Transport board
<b>Exec member</b>	Cllr. Ian Gillies
<b>Director responsible</b>	Neil Ferris
<b>Dependencies</b>	LTP3, York central, Local plan
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	York Central Access Options and West Yorkshire Transport Fund reports being submitted to the Executive meeting on 24 November See York Central papers

<b>Summary of other Transport initiatives</b>		
<b>Project</b>		<b>Summary</b>
James Street Link Road Phase 2	<b>G</b>	The remaining section of James Street between Heworth Green and Layerthorpe is currently being constructed by the developer of the adjacent land. The Council is making a contribution to the scheme to enhance the road to provide additional through route capacity. The scheme is programmed to be complete by the end of 2016.
Clarence Street/Lord Mayor's Walk junction improvements	<b>A</b>	Delivery of revised scheme approved in June 2016 planned for early 2017.
Rougier Street Bus Shelter upgrade	<b>A</b>	Delays in the delivery of the Roman House refurbishment has meant the shelter can not be constructed as anticipated. Current expectation is to commence shelter construction in June 2017 when scaffold removed.
Traffic Signals Improvements	<b>A</b>	Funding has been allocated to upgrade approx. 30 signal sites across the city over the next 4 years. The first year will be focussed on the simpler pedestrian crossing locations allowing time to design the more complicated junctions for delivery in future years. Nessgate, Monkgate, Hull Road Pinelands and Nunnery Lane pedestrian crossings complete. Wigginton Road/Clifton Moorgate, Micklegate North Street, Micklegate/George Hudson Street and Askham Bar Tesco signals to be completed by end of 2016/17
Ultra Low Emission Vehicle (ULEV) Exemplar City – York	<b>A</b>	The city was successful in being named an exemplar GoUltraLow city earlier in 2016. Development work for the delivery of Rapid Charging Hubs cross the city is being undertaken in 16/17 for delivery in 17/18.
Coppergate	<b>A</b>	The reintroduction of a camera enforced traffic restriction on Coppergate with the times altered to 8:00am to 6:00pm (7 days) was approved at the Executive on 13 October. Enforcement will commence in early 2017.
Park & Ride Procurement	<b>R</b>	As reported to the October Executive no compliant bids were received during the initial stage of the Park & Ride procurement exercise. Following investigation

		of potential options a further report will be presented to the Executive in December.
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## Economic Development & Transport Policy & Scrutiny Committee Work Plan 2016/17

Meeting Date	Work Programme
29 June 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Economic Development &amp; Community Engagement to explain his challenges and priorities for the coming year</li> <li>2. Attendance of Executive Member for Transport &amp; Planning</li> <li>3. Draft Work Plan 2016/17 including ideas for potential topics for review in this municipal year</li> </ol>
20 July 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Environment</li> <li>2. End of year Finance &amp; Performance Monitoring report</li> <li>3. Interim Report of Grass Verges Scrutiny Review</li> <li>4. Feasibility Report on impact of arts and culture sectors on the economy of York.</li> <li>5. Work Plan 2016/17</li> </ol>
7 Sept 2016	<ol style="list-style-type: none"> <li>1. Attendance of Executive Member for Housing &amp; Safer Neighbourhoods</li> <li>2. Attendance of York Business Improvement District (BID) manager</li> <li>3. Final report of Grass Verges Scrutiny review</li> <li>4. 1<sup>st</sup> Quarter Finance &amp; Performance Monitoring report.</li> <li>5. Update report on impact of arts and culture sectors on the economy of York</li> <li>6. Feasibility report on modal shift in transport in the city</li> <li>7. Work Plan 2016/17</li> </ol>
14 Nov 2016	<ol style="list-style-type: none"> <li>1. Make It York half-year update report</li> <li>2. Update report on Universal Credit</li> <li>3. Six Monthly Update report on Major Projects including:               <ul style="list-style-type: none"> <li>• Major Developments within the city</li> <li>• Major Transport Initiatives</li> </ul> </li> <li>4. Work Plan 2016/17</li> </ol>

18 Jan 2017	<ol style="list-style-type: none"> <li>1. 2<sup>nd</sup> Quarter Finance &amp; Performance Monitoring Report</li> <li>2. Update report on Wage data</li> <li>3. Work Plan 2016/17</li> </ol>
8 March 2017	<ol style="list-style-type: none"> <li>1. 3<sup>rd</sup> Quarter Finance &amp; Performance Monitoring Report</li> <li>2. Update report on Implementation of recommendations from Grass Verges Scrutiny Review.</li> <li>3. Work Plan 2016/17</li> </ol>
10 May 2017	<ol style="list-style-type: none"> <li>1. Annual Report from the managing Director of Make it York</li> <li>2. Six Monthly Update report on Major Projects including: <ul style="list-style-type: none"> <li>• Major Developments within the city</li> <li>• Major Transport Initiatives</li> </ul> </li> <li>3. Draft Work Plan 2017/18</li> </ol>